

We want to make sure that all our learners have free, quality career advice.

What Information, Advice and Guidance (IAG) can I expect at ELATT?

We aim to provide you with comprehensive support through our qualified IAG and teaching staff. Our staff will support you throughout your time at ELATT through regular input in your course and also 1:1 support.

Our staff can offer you the following services:

- Impartial and unbiased advice on the courses we provide.
- Information regarding the qualifications and career paths that our programmes offer.
- Referral to specialist agencies to help you when you are facing personal difficulties.
- Referrals to other quality learning providers if our courses are not suitable for you, or we cannot meet all your needs.
- Assessment to make sure the course level is right for you.
- Employability support, helping you with CV writing, application forms, interview tips and your personal skills.
- Advice on progression into work or further learning.
- On some of our courses, we will help you access work placements.

Our commitment to you

You can also expect:

- You will get free access to the Internet for job hunting.
- Your meetings with your Tutor and supporting staff will remain confidential.
- We will actively promote Equal Opportunities and Diversity.
- We will welcome the opportunity to receive your feedback on the quality of our service to you.
- We will actively strive to improve our services based on your feedback and our own Quality Improvement measures.

