



## Code of Conduct

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The following guidelines have been drawn up in order to promote effective working relationships between staff and students at ELATT.

Staff and learners should support effective working relationships by:

- Respecting each other and each other's opinions irrespective of sex, ethnicity, disability, sexual orientation, age, or belief
- Challenging and refraining from behaviour which others may find discriminatory or aggressive
- Make responsible use of computer equipment and Internet access.
- Consider the health and safety of yourself and others, maintain a clean and tidy learning environment and avoid eating and drinking in the training rooms.
- Being punctual and giving adequate notice of any form of absence to enable lessons and meetings begin on time.

Learners are also clearly expected to behave within the law at all times and to respect their colleagues and tutors by refraining from antisocial behaviour and the use of alcohol and drugs.

